



ibpanels.com

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"The only way to build"

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Panel Order Process

(This information is to accompany all IB Panels estimates)

Custom Panel Price Includes:

Shop Drawings: This plan includes all panel floor, wall, and roof layouts showing each individually numbered and precut panel. This plan is used on site during panel installation.

Engineered Panel Plan: This plan is sent to our structural engineer, who will calculate all loads for that panel system only. They take into account all snow, wind and seismic loads as well as any major loads on wall, roof and floor systems. Each window and/or door header is engineered. Lateral load calculations are not included.

Pre-cut Panels: Each panel that we manufacture is pre-cut and numbered to fit the plan that you have supplied. All window and door openings are pre-cut, and structural headers are supplied for each opening.

Electrical Chases: Every panel that will be sent with the panel package will have pre-determined 1 ½" wire chases inside the panels. Extra chases are available upon request.

Panel Connectors: Metal splines are included into each panel for panel connections. If it is structurally needed, 2 x materials can be used to replace metal connectors.

Peak Cuts on Roof Panels: Each roof panel will have an angle cut to match the peak on the roof.

Note: These do not apply to the Basic Panel package (blank panels or nailbase).

PHASE 1:

Estimates:

IB Panels can give square footage prices over the phone or in person for rough estimates, although it is recommended that a full set of plans (**to scale in either pdf or dwg format**) be supplied to IB Panels to receive an accurate estimate. These plans should include: foundation, floor, framing, roof, elevations, cross-sections and any other general notes or pertinent information. These estimates will be as close as possible, although no estimates are guaranteed to be a fixed price. The final price will be completed after panel drawings are finished.

PHASE 2:

Plans:

IB Panels requires a \$1.00 per floor square footage to start this process. This **deposit is non-refundable**. We will then start the drawing phase of the panel plans. After the plans have been drawn we will send them to our structural engineer and to you the customer. After approval (checking walls heights, dimensions etc.) and recommendations are made by the engineer, IB Panels will begin production of your panel system. Turn around time may vary based on the complexity of a job. If all is ok, you the customer, **sign off** (there will be a template on the plans where you sign) the plans and send them back to us, then we go into the production phase. **Note: We encourage you to make sure the plans are exactly the way you want the panels to be built, but also know that changes to the plans will cause delays.**

**PHASE 3:
Production:**

IB Panels requires 50% down of the total invoice for the deposit, with the remaining 50% due before panels are unloaded. Once the deposit has been made, IB Panels will begin the production process.

Changes made at this phase will be considered a change order, and will cause delays.

**PHASE 4:
Shipping:**

IB Panels are typically shipped on flat-bed trucks and banded in units. **You, the customer need to have a forklift or some other type of equipment to unload the truck.** If equipment is not available, please have **at least four people** available to unload. **It is not the driver's job to unload the truck.** If IB Panels delivers the panels, freight will be added to the estimate. **Note:** If IB Panels is to arrange the freight, please advise IB Panels if there will be a problem getting the truck to the job site. Make note of situations, such as tight corners, steep grades, trees, or places for the truck to turn around. **There will be a truck and driver fee time of two hours to unload, any additional time will add a \$80 an hour rate!** Please notify IB Panels if more than two hours will be needed.

Foam Scoop (Foam Cutting) Tool:

IB Panels suggest using a tool called a Foam Scoop after modifying any of the panels. This tool will go back through after cutting the OSB on a panel, and recess out the foam to the desired depth. This tool is rented to you at a rate of \$25.00 a week for 8 weeks. Your invoice will be charged \$200.00 for the 8 weeks. If returned to us within the 8 weeks, you will receive a refund for the remaining weeks. If you keep the tool past the eight weeks, the tool is yours, with no refund. If the foam scoop is returned damaged, the customer will be billed for the repair or replacement cost.

Roof Brackets:

These brackets (1 set of 4) are rented to you at a rate of \$25.00 a week for 8 weeks. Your invoice will be charged \$200.00 for the 8 weeks. If returned to us within the 8 weeks, you will receive a refund for the remaining weeks. If you keep the brackets past the eight weeks, they are yours, with no refund.

On Site Assistance:

On site assistance can be provided by technical advisor from IB Panels for an additional fee. It will be your responsibility to schedule in advance to ensure on site assistance. The technical assistance will entail one of IB Panels personnel on site for portion of the job. On site time can be arranged before arrival. IB Panels' personnel will advise and answer any questions during panel assembly.